



MEDICAL SERVICES RECRUITMENT BOARD(MRB)

7th Floor, DMS Building, 359, Anna Salai, Teynampet, Chennai-600 006

Website: <https://www.mrb.tn.gov.in>

Email: mrb.tn.nic@gmail.com

Phone No.: 044 -24355757

CV Intimation No.06 /MRB/2025 - III (Additional List)

Dated: 26.08.2025

Senior Analyst

You are hereby informed to appear for verification of your certificates/ documents as claimed by you in your on-line application.

The list of documents to be produced by you (in original along with one set of self-attested photocopies) is attached herewith. You are required to appear for the verification as per the following date/time/venue.

Date of Certificate Verification and Time	01.09.2025 Forenoon 10:30 AM
MRB No.*	74-75
Venue	Medical Services Recruitment Board, 7th Floor , DMS Building, 359, Anna Salai, Teynampet, Chennai-6.

*** (For MRB.No. refer Annexure)**

Note:

- If the candidate fails to appear for verification of certificates / documents on the specified date / time, it will be presumed that the candidate is no longer interested in the post and his / her candidature is liable for rejection, without any further notice.
- Mere calling for verification of certificates / documents does not confer any right over selection / appointment.
- The candidates are called for verification of certificates / documents based on the particulars furnished in their on-line applications such as age, educational qualification, community, marks, etc and other relevant rules in vogue.

- d. The provisional selection of candidates will be made only after verification/ acceptance of the documents, educational qualification possessed by him/her, clarification regarding community status and its acceptance, marks / rank list of the candidate etc. as the case may be. If any of their claims is found to be false or incorrect, their candidature is liable for rejection at any point of time.
- e. Candidate called for Certificate Verification is hereby advised to appear with all the relevant documents in original without fail. Failure to produce even any one of the essential documents will result in rejection of his / her candidature.

MEMBER SECRETARY

MEDICAL SERVICES RECRUITMENT BOARD(MRB)

Documents for verification for the post of Senior Analyst

The following documents (original along with one set of self attested photocopies) are to be produced at the time of certificate verification. [Please arrange and bring the certificates in the same order for easy and quick verification]

a. Evidence of Date of Birth (Birth Certificate; SSLC / HSC)
b. Evidence and Mark sheet of Educational qualification (SSLC; HSC; Degree ;PG degree) and Experience certificate as mentioned in the annexure 8 of the Notification
c. Community certificate from the competent authority of Government of Tamil Nadu (Permanent Community Certificate)
d. Certificate of character and conduct issued by Group A or Group B Officer on or after 26.08.2025 as per Annexure – 3 of the notification.
e. Certificate of character and conduct issued by the Head of the Institution in which he / she last studied as per Annexure – 3 of the notification.
f. Certificates for having studied in Tamil medium should be produced in original in the prescribed format as per annexure 9 of the Notification(if applicable)
g. No Objection Certificate from the Appointing Authority concerned (if applicable) as in Annexure 5 of the Notification. (if applicable)
h. The candidate shall submit an undertaking and a declaration at the time of certificate verification (Format will be provided at the venue) Two (2) passport size colour photograph (that was used to scan and uploaded in the online application) (with name and application number on the backside).
i. Two (2) passport size colour photographs (with name and application number written on the backside).
j. Any one of the photo ID Card issued by a Government Authority (other than PAN card) – showing the Residential address for communication / permanent Address as furnished in the online application.
k. The candidate will also be asked to sign on the printed copy of on-line application (printed copy will be provided to the candidate at the venue)

**Specimen Copy of conduct and Character Certificate (to be issued by a
Group A or Group B Officer)**

Name of the Certificate issuing officer:

Date :

Designation :

Address of Institution :

Phone No.:

E-mail :

CERTIFICATE OF CHARACTER AND CONDUCT

This is to certify that Son / Daughter of
Thiru..... who is residing
at.....
.....is known to me for the past Years(minimum 2 years).His/
Her Character and conduct are The individual is not related to me.

Photograph of the candidate
Specimen Signature

Signature :

Full Name :

Designation :
with seal

**(Photograph to be attested by
The Certificate issuing officer
with seal)**

ANNEXURE

**LIST OF CANDIDATES CALLED FOR CERTIFICATE VERIFICATION FOR THE
POST OF SENIOR ANALYST BASED ON THEIR CLAIM IN THE ONLINE
APPLICATION AND MARKS SCORED IN SUBJECT PAPER OF COMPUTER
BASED TEST CONDUCTED ON 21.06.2025**

MRB No	REG NO
74	MRBSA25000004
75	MRBSA25001545

ANNEXURE

Cut off Marks of the last candidate called for Certificate Verification under each category are furnished hereunder

CATEGORY		MARKS OUT OF 100	D.O.B.
BC	GENERAL	59	15.06.1987
	WOMEN	58	16.05.1996
	PSTM(G)	40	25.10.1983
MBC/DNC	GENERAL	56	05.02.1986
	WOMEN	51	10.12.1998
SC	GENERAL	53	21.05.1993
	WOMEN	56	22.03.1994
SC(A)	PSTM(W)	34	07.05.1998
BCM	GENERAL	40	31.01.2000

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