



**MEDICAL SERVICES RECRUITMENT BOARD (MRB)**  
7<sup>th</sup> Floor, DMS Building, 359, Anna Salai, Teynampet, Chennai-600 006.  
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Phone No.: 044 -24355757

**NOTIFICATION NO: 11/MRB/2022**

**DATE: 22.01.2024**

**Temporary post of Assistant Surgeon(General)**

You are hereby informed to appear for verification of your certificates / documents as claimed by you in your on-line application.

The list of documents to be produced by you (in original along with one set of self-attested photocopies) is attached herewith. You are required to appear for the verification of certificates as per the following date/time/venue.

<b>Date of Certificate Verification</b>	<b>Afternoon 02.00 P.M. (Sl. No.)</b>
<b>24.01.2024</b>	<b>1 - 3</b>
<b>Venue</b>	<b>Medical Services Recruitment Board, 7<sup>th</sup> Floor, DMS Building, 359, Anna Salai, Teynampet, Chennai-6.</b>

\* (For Sl.No. refer Annexure)

**Note:**

- If the candidate fails to appear for verification of certificates / documents on the specified date / time, it will be presumed that the candidate is no longer interested in the post and his / her candidature is liable for rejection, without any further notice.
- Mere calling for verification of certificates / documents does not confer any right over selection / appointment.
- The candidates are called for verification of certificates / documents based on the marks secured by the candidates in the Computer Based Test and particulars furnished in their on-line applications such as age, educational qualification, community, etc and other relevant rules in vogue.
- In respect of the candidates who have uploaded the Covid Duty Certificate

the incentive marks are awarded tentatively as per the documents uploaded by the candidate through on-line portal for rendered service during Covid pandemic as Medical Officers/ Post Graduate Students in the Government Medical Institutions as per the Government orders G.O.(Ms).No.278 from the Health and Family Welfare(B1) Department, Dated:17.08.2023 and G.O.(Ms).No. 371 from the Health and Family Welfare(B1) Department, Dated: 18.11.2023 issued in the light of the direction of the Hon'ble High Court in W.P.Nos. 20742, 25827, 25785 and 27568 of 2023

- e. If any discrepancies found in the Covid Duty Certificate submitted by the candidate during certificate verification, the incentive marks awarded to the candidate will be revised accordingly.
- f. The provisional selection of candidates will be made only after verification/ acceptance of certain documents, educational qualification possessed by him/her, clarification regarding community status and its acceptance, marks / rank list of the candidate, Incentive marks for rendered services during Covid pandemic etc. as the case may be. If any of their claims are found to be false or incorrect, their candidature is liable for rejection at any point of time.
- g. Candidate summoned for certificates verification is hereby advised to appear with all the relevant documents in original without fail. Failure to produce even any one of the essential documents will result in rejection of his / her candidature.

**MEMBER SECRETARY**

## MEDICAL SERVICES RECRUITMENT BOARD

### Documents for verification for the Temporary posts of Assistant Surgeon(General)

**The following documents (original along with one set of self-attested photocopies) are to be produced at the time of certificate verification. [Please arrange and bring the certificates in the same order for easy and quick verification]**

1	Evidence of Date of Birth (Birth Certificate; SSLC; HSC)
2	Community certificate from the competent authority of Government of Tamil Nadu (Permanent Community Certificate)
3	Evidence of Educational qualification (SSLC, HSC, CRR1 completion certificate / MBBS and PG Diploma / PG Degree if any).
4	Evidence of Tamil qualification (viz., SSLC / HSC / Certificate for having passed the second class Language Test (Full Test) in Tamil conducted by the Tamil Nadu Public Service Commission). as per Annexure 3 of the detailed notification (if applicable)
5	Medical Council Permanent Registration Certificate.
6	Covid Duty Certificate as per the Annexure -10 of the Addendum to the detailed notification (if applicable)
7	Certificate of character and conduct issued by Group A or Group B Officer on or after issue of the current notification as per Annexure 3 of the detailed notification
8	Certificate of character and conduct issued by the Head of the Institution in which he /she last studied as per Annexure 3 of the detailed notification
9	Certificate for having studied in Tamil Medium should be produced in Original in the prescribed format as notified for those candidates who have applied for PSTM reservation.
10	No Objection Certificate from the Appointing Authority concerned as per Annexure 5 of the detailed notification (if applicable)
11	The candidate shall submit an undertaking and a declaration at the time of certificate verification (Formats will be provided at the venue)
12	Differently abled certificate issued by the competent authority as per G.O.(Ms) No.20, Welfare of Differently Abled Persons (DAP.3.2) Department, dated: 20.06.2018. (if applicable)
13	Two (2) Passport size colour photographs (with name and Application number written on the backside)
14	Any one of Photo ID Card issued by Government Authority (other than PAN card) - showing the <b>Residential address for communication / permanent address as furnished in the On-line application</b>
15	The candidate will also be asked to sign on the printed copy of on-line application (printed copy will be provided to the candidate at the venue)
16	Ex-Servicemen: PPO No. and Discharge Certificate and other related documents (if applicable)

**ANNEXURE – 9**

**Specimen Copy of Conduct and Character Certificate (to be issued by a  
Group A or Group B Officer)**

Name of the Certificate issuing officer:

Date :

Designation :

Address of Institution :

Phone No.:

E-mail :

**CERTIFICATE OF CHARACTER AND CONDUCT**

This is to certify that ..... Son / Daughter of  
Thru..... who is residing at (Full address to be  
furnished here).....  
..... is  
known to me for the past ..... years (Minimum 2 Years). His/ Her character and conduct  
are .....

The individual is not related to me.

Photograph of the candidate
Specimen Signature

**(To be attested by the  
Certificate issuing officer  
with seal)**

Signature :

Full Name:

Designation with seal:

## ANNEXURE

**Additional List of candidates who have come under the cut off marks called for certificate verification for the post of Assistant Surgeon (General) in Tamil Nadu Medical Service**

<b>S. No.</b>	<b>MRB No.</b>	<b>Registration Number</b>	<b>Name of the candidate</b>	<b>DOB</b>
1	1673	MRBASG286450	GOKULAN	01-07-1992
2	1674	MRBASG213992	AARTHI R	31-12-1993
3	1675	MRBASG572943	S SUSHMITHA	01-09-1994

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