



## MEDICAL SERVICES RECRUITMENT BOARD (MRB)

7<sup>th</sup> Floor, DMS Building, 359, Anna Salai, Teynampet, Chennai-600 006

Website: [www.mrb.tn.gov.in](http://www.mrb.tn.gov.in) Email: [mrb.tn@nic.in](mailto:mrb.tn@nic.in) [twitter.com/mrb\\_tn](https://twitter.com/mrb_tn)

Phone No.: 044 - 24355757

CV Intimation No.13/MRB/2023

Dated:22.02.2024

### CERTIFICATE VERIFICATION SCHEDULE FOR PHARMACIST (UNANI)

You are hereby informed to appear for verification of your certificates/ documents as claimed by you in your on-line application.

The list of documents to be produced by you (in original along with one set of self-attested photocopies) is attached herewith. You are required to appear for the verification as per the following date/time/venue.

Date of Certificate Verification	Forenoon 10:30 AM (Sl.No)
27.02.2024	1 - 2
Venue	Medical Services Recruitment Board, 7th Floor, DMS Building, 359, Anna Salai, Teynampet, Chennai-6

\* (For Sl.No. refer Annexure)

#### Note:

- If the candidate fails to appear for verification of certificates / documents on the specified date / time, it will be presumed that the candidate is no longer interested in the post and his / her candidature is liable for rejection, without any further notice.
- Mere calling for verification of certificates / documents does not confer any right over selection / appointment.
- The candidates are called for verification of certificates / documents based on the particulars furnished in their on-line applications such as age, educational qualification, community, etc. The provisional selection of candidates will be made

only after verification/ acceptance of certain documents, educational qualification possessed by him/her, clarification regarding community status and its acceptance, marks / rank list of the candidate etc. as the case may be. If any of their claims are found to be false or incorrect, their candidature is liable for rejection at any point of time.

- d. Candidate called for Certificate Verification is hereby advised to appear with all the relevant documents in original without fail. Failure to produce even any one of the essential documents will result in rejection of his / her candidature.

**MEMBER SECRETARY**

## MEDICAL SERVICES RECRUITMENT BOARD

### DOCUMENTS FOR VERIFICATION FOR THE POST OF PHARMACIST (UNANI)

**The following documents (original along with one set of self-attested photocopies) are to be produced at the time of certificate verification. [Please arrange and bring the certificates in the same order for easy and quick verification]**

1. Evidence of Date of Birth (Birth Certificate / SSLC / HSC)
2. Evidence and Mark sheet of Educational qualification (SSLC; HSC; and Diploma in Indian Medicine / Diploma in Pharmacy (unani) / Diploma in Integrated Pharmacy conducted by Government of Tamil Nadu. Mark statement of Diploma and internship completion certificate).
3. Evidence of Tamil qualification ( <i>viz.</i> , SSLC / HSC / Certificate for having passed the second class Language Test (Full Test) in Tamil conducted by the Tamil Nadu Public Service Commission).
4. Community certificate from the competent authority (Permanent Community Certificate)
5. Certificate of character and conduct issued by Group A or Group B Officer on or after <b>23.02.2024</b> . (Specimen copy enclosed)
6. Certificate of character and conduct issued by the Head of the Institution in which he / she last studied.
7. Disability certificate issued by the competent authority (if applicable) as in Annexure 7A & 7B of the Notification.
8. No Objection Certificate from the Appointing Authority concerned (if applicable) as in Annexure 5 of the Notification.
9. Destitute widow certificate as per Annexure 9 of the Notification (if applicable)
10. An undertaking and declaration to be submitted as in para 12A and 12B of the notification
11. Two (2) passport size colour photograph (that was used to scan and uploaded in the online application) (with name and application number on the backside).
12. Any one of the photo ID Card issued by a Government Authority (other than PAN card), depicting the Address for communication or permanent Address furnished in the online application.
13. In respect of Ex-Servicemen they have to produce the Discharge Certificate, PPO No., in case if he is already discharged. If the candidate is a serving personnel to be discharged within one year from the last date of receipt of the application of the notification, he has to produce an undertaking given by the candidate in Annexure 8A & Form of Certificate for serving personnel in Annexure 8B of the notification (if applicable)
14. The candidate will also be asked to sign on the printed copy of on-line application (printed copy will be provided to the candidate at the venue)
15. Government Order for equivalence of the qualification to the prescribed qualification (If applicable)
16. Transgender ID Card with Gender (If applicable)
17. Gazetted copy for Name Change (If applicable)
18. Documents / Court Orders proving acquitted / conviction of FIR in case of pending cases for criminal cases registered

**Specimen Copy of conduct and Character Certificate (to be issued by a  
Group A or Group B Officer)**

Name of the Certificate issuing officer:

Date :

Designation :

Address of Institution :

Phone No.:

E-mail :

**CERTIFICATE OF CHARACTER AND CONDUCT**

This is to certify that ..... Son / Daughter of  
Thiru..... who is  
residing at.....  
.....is known to me for the  
past ..... Years (Minimum 2 years). His/ Her Character and conduct are  
..... The individual is not related to me.

Photograph of the candidate
Specimen Signature of the candidate

Signature of the Certificate Issuing  
Officer

Full Name:

Designation with seal:

**(Photo to be attested by the  
Certificate issuing officer  
with seal)**

**ANNEXURE**  
**LIST OF CANDIDATES CALLED FOR CERTIFICATE VERIFICATION FOR THE**  
**POST OF PHARMACIST (UNANI) BASED ON THEIR QUALIFICATION,**  
**WEIGHTAGE MARKS AND COMMUNAL ROSTER**

S.N	App. NO	NAME	Gender	D.O.B	Weightage Marks Out of 100 %	Communal Category	Qualification
1	231300040	PONNALAGU A	FEMALE	29-04-1999	80.49	MBC/DNC	Diploma in Integrated Pharmacy
2	231300005	CHARULATHA R	FEMALE	16-05-2002	76.131	MBC/DNC	Diploma in Integrated Pharmacy

**\* As per preferential order of Qualification notified in the**  
**Notification No:13/MRB/2023, Dated:28.11.2023.**

**Weightage Marks of the last candidates called for**  
**Certificate Verification under each category are furnished**  
**hereunder**

Category	Weightage Marks Out of 100 %	Qualification (*)
<b>MBC/DNC</b>	76.31	Diploma in Integrated Pharmacy

**MEMBER SECRETARY**