

PROFORMA FOR RECRUITMENT BY MEDICAL SERVICES RECRUITMENT BOARD (MRB)

1)	Name of the Post	:	
2) (a)	No. of posts: Sanctioned Nos.	:	
(b)	In –Position Nos.	:	
(c)	Vacant Nos.	:	
(d)	Whether the vacant posts are temporary / regular. If these posts are temporary, whether further continuance of orders obtained. The copies of further continuance orders may be furnished. The details of lapsed posts should also be furnished. (Please attach relevant GOs/Rules)	:	
3)	Scale of pay and Grade Pay	:	
4)	Appointing authority (Please state whether Government / Director / Joint Director of the Districts / Deans / RAMO (ESIS) and Superintendents of ESI Hospital/ any other(specify))	:	
5)	Mode of appointment (Please state whether direct recruitment or whether appointment by transfer from other categories)	:	
6)	Whether Rules / Special Rules / Adhoc Rules have been framed for the entry level posts (including Amendments if any). Copies of the same may be annexed to this proforma.	:	
7)	The copies of G.O.s / Proceedings issued in respect of last selection (if any) may be furnished.	:	
8)	The communal cycle where the last selection ended. a) Rotation b) Turn c) Priority d) Non-Priority (Details for C&D should be furnished for GT, BC, BCM, MBC, SC, SCA & ST)	:	
9)	No. of backlog vacancies along with rotation details	:	
10)	Whether any case is pending in the proposed recruitment at the Supreme Court / High Court / or any other Court? (if so state the interim orders, present stage along with the copies)	:	
11)	Whether all the applications pending for appointment on Compassionate grounds have been considered on the date of furnishing this vacancy notification. Please specify Yes or No.	:	YES / NO
12)	Any other information of relevance to the recruitment to this post. (Please inform the MRB of any new developments till the process is completed)	:	

Date :

Station:

Signature of the HOD with seal*

(*) This proforma must be authenticated only by the HOD